

# Barberscore

Entering Your Chorus into a  
BHS Contest Session





# First step – login to Barberscore!

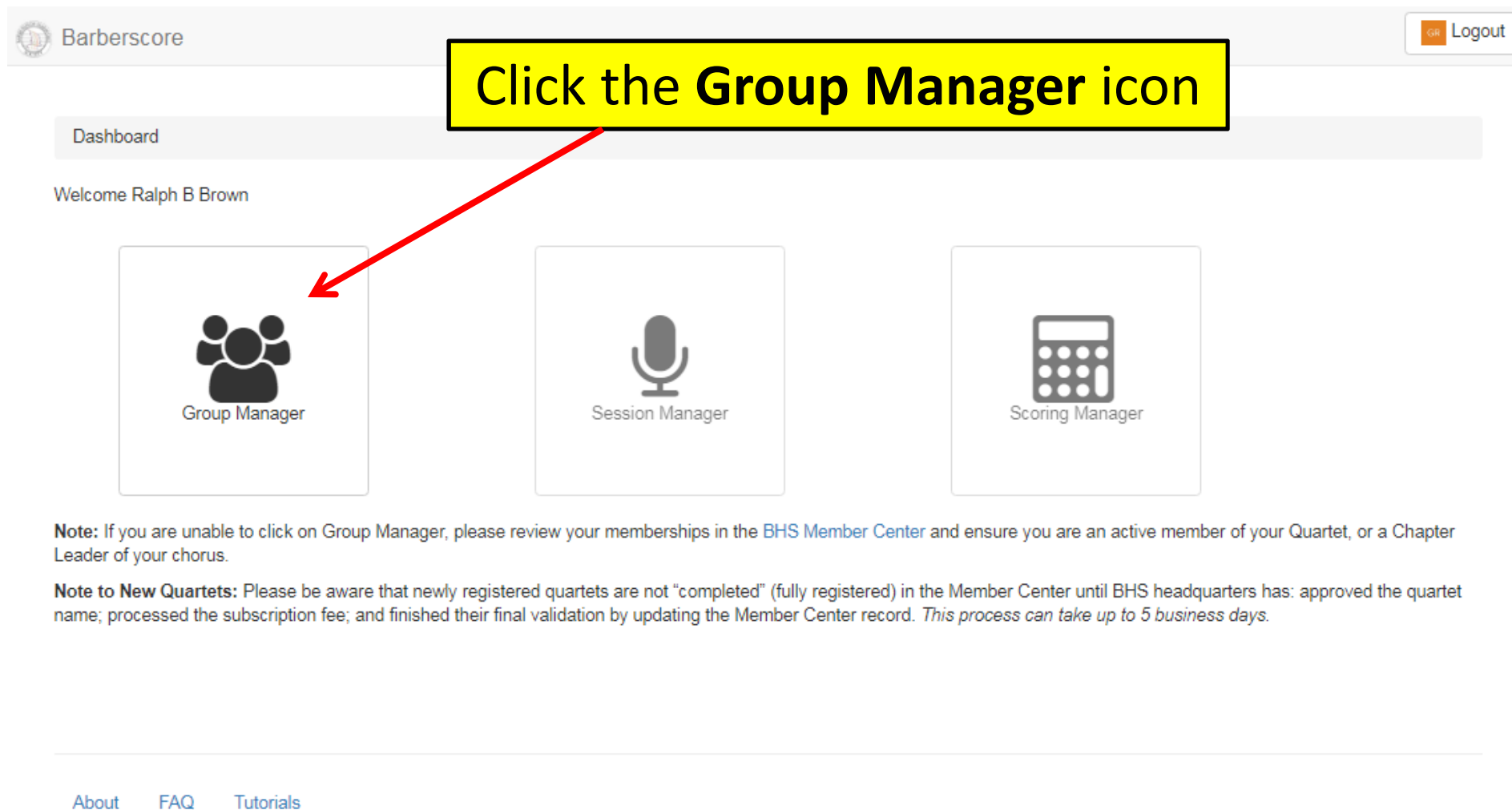
The URL is:

**<https://www.barberscore.com/login>**

(For convenience, you should bookmark this URL for your browser)

*Please review the login tutorial and watch the login video if you need assistance.*

PLEASE NOTE: You may see other modules, however all of them will likely be greyed out except for **Group Manager**. This is the only module you will need to manage your chorus (to include handling your contest entry).



The screenshot shows the Barberscore dashboard interface. At the top left is the Barberscore logo. At the top right is a 'Logout' button. Below the header is a 'Dashboard' section. A yellow callout box with the text 'Click the Group Manager icon' has a red arrow pointing to the Group Manager icon, which is a group of three people. Other icons for 'Session Manager' (a microphone) and 'Scoring Manager' (a calculator) are also visible. Below the icons are two notes: one about membership status and another about new quartets.

Barberscore GR Logout

Dashboard

Welcome Ralph B Brown

**Group Manager**    Session Manager    Scoring Manager

**Note:** If you are unable to click on Group Manager, please review your memberships in the [BHS Member Center](#) and ensure you are an active member of your Quartet, or a Chapter Leader of your chorus.

**Note to New Quartets:** Please be aware that newly registered quartets are not "completed" (fully registered) in the Member Center until BHS headquarters has: approved the quartet name; processed the subscription fee; and finished their final validation by updating the Member Center record. *This process can take up to 5 business days.*

[About](#)   [FAQ](#)   [Tutorials](#)

Click on the chorus name you wish to manage

Your Groups

Name	Kind	Status
<a href="#">Equinox</a>	Quartet	Active
<a href="#">The Flexible Four</a>	Quartet	Active
<a href="#">Heralds of Harmony</a>	Chorus	Active
<a href="#">75 South</a>	Quartet	Inactive
<a href="#">Joint Effort</a>	Quartet	Inactive
<a href="#">Just 4 Grins</a>	Quartet	Inactive
<a href="#">Tidal Wave</a>	Quartet	Inactive

Note: If your group is not listed, please review your memberships in the [BHS Member Center](#) and ensure you are an active member of your Quartet or a Chapter Leader of your chorus.

Note to New Quartets: Please be aware that newly registered quartets are not "completed" (fully registered) in the Member Center until they have been assigned a name; processed the subscription fee; and finished their final validation by...

- Edit Access is limited to:**
- Chapter President
  - Chapter Secretary
  - Chorus Director
  - Chorus Associate or Assistant Director
  - Chorus Manager

That's right – only these Chapter Leaders have edit access. Other chapter officers or board members are not authorized to manage chorus contest entries.

PLEASE NOTE: If your chorus is not displayed, it means you do not have the **required** access permissions. Only the Chapter **President, Secretary, or Treasurer** has the ability to change or to make new role assignments in the Member Center.

Heralds of Harmony

From here, click the **Members** tab

Details Members Repertory Entries



Add/Replace Image (Max Size 20MB)

The Tampa chapter of Barbershop Harmony Society was formed in May of 1945. The Tampa Bay Heralds of Harmony Chorus is premier barbershop chorus, has won Sunshine District champion title multiple time and is the current Champion and International chorus representative. The Tampa Bay Heralds of Harmony Chorus and quartets seek to preserve and further develop the barbershop style of a cappella singing through musical

Representing: Tampa, FL

<http://heraldsofharmony.g3.groupanizer.com/>

[mikecross3516@gmail.com](mailto:mikecross3516@gmail.com)

813 956-0377

**IMPORTANT:** If this description box is greyed out, it means you don't have edit access to your chorus.

- Edit Access is limited to:**
- Chapter President
  - Chapter Secretary
  - Chorus Director
  - Chorus Associate or Assistant Director
  - Chorus Manager

Only your Chapter **President, Secretary, or Treasurer** can add you to one of these Chapter Leader roles in the **Member Center**.

Now... click the  
**Repertory** tab

Heralds of Harmony

Details **Members** **Repertory** Entries

Person	Email	Phone	BHS ID	BHS Status	Current Through
Bruce E Adams			318282	Active	12/31/2018
John L Alexander			264887	Active	03/31/2019
Charles F Barbarisi (Charlie)			143372	Active	03/31/2018
Richard S Word (Rick)			152098	Active	01/30/2019
Brian J Wunderlin			186662	Active	03/31/2018
Daniel J Wunderlin (Danny)			274726	Active	06/30/2018
Louis W Wurmnest (Lou)			232169	Active	12/31/2018
J Richard Zarfos (Dick)			200126	Active	09/30/2018

This list of members is populated from the Member Center. Nothing to do here other than being aware of your eligible performers.

**Note:** If you need to make changes to your membership please do so through the new [Member Center](#), which will update here generally within 24 hours.

### Heralds of Harmony

Details Members **Repertory** Entries

If all the charts you plan to sing in contest are listed already... move on and click the **Entries** tab...

Title	Arranger(s)	Action
Hard Hearted Hannah	Clay Hine	Delete
Marching Along With Time	David Wright	Delete
Time After Time		Delete

...otherwise, now is a good time to add your charts

Add Chart to Repertory

**Note:** You can add to your Repertory at any time (even after you submit your contest entry). Remember that any song you sing on stage must be in your Repertory *before* your performance or you may be disqualified. The Repertory saves all entries, so feel free to add every song for which you have copyright clearance; you won't need to do it again next contest.

**IMPORTANT:** If you don't see this green button, it means you don't have edit access to your chorus.

- Edit Access is limited to:**
- Chapter President
  - Chapter Secretary
  - Chorus Director
  - Chorus Associate or Assistant Director
  - Chorus Manager

Group Status: Active

### Easy Street

Details Members **Repertory** Entries

(New Addition to Repertory)

Type in Title or Arranger

Cancel

Save

**Note:** If you can't find your chart through this search the chart to charts@barberscore.com. It can be a PC camera phone! We'll add it to your repertory ASAP.

Click the text box to begin typing...



...don't type the entire arranger's name or title, just type a key word – also, don't press ENTER...



### Easy Street

Details Members **Repertory** Entries

(New Addition to Repertory)

Type in Title or Arranger

hello

Loading options...

**Note:** If you can't find your chart through this search box, please send an email with the first page of the chart to charts@barberscore.com. It can be a PDF if you have it, or just a picture from your camera phone! We'll add it to your repertory ASAP.



(New Addition to Repertory)

Type in Title or Arranger

hello

Song: From The First Hello To The Last Goodbye [Ed Waesche]

Song: From The First Hello To The Last Goodbye [Kent Borrowdale]

Song: From The First Hello To The Last Goodbye [New Darr]

Song: From The First Hello To

Song: Hello Broadway [Ed Wa

Song: Hello Dolly [Dick Barret

Song: Hello Dolly [Don Gray]

Type in Title or Arranger

hello

Song: Hello Dolly [Ed Waesche]

Song: Hello Mary Lou (Goodbye Heart) [David Wright]

Song: Hello Mary Lou (Goodbye Heart) [Tom Gentry]

Song: Hello Montreal! [Munson Hinman]

Song:

...a drop-down list of charts will be displayed

Scroll down to find and select your chart...

**PLEASE NOTE:** You don't have to add all your charts in advance to enter the contest – you can come back to do this later!

(New Addition to Repertory)

Song: Hello Mary Lou (Goodbye Heart) [Tom Gentry]

Cancel

Save

...then click **Save**

**Note:** If you can't find your chart through this search box, please send an email with the first page of the chart to [charts@barberscore.com](mailto:charts@barberscore.com). It can be a PDF if you have it, or just a picture from your camera phone! We'll add it to your repertory ASAP.

Details Members **Repertory** Entries

The new chart is listed at the top

Title	Arranger(s)	Action
Hello Mary Lou (Goodbye Heart)	Tom Gentry	
A Chocolate Sundae On A Saturday Night	Jeremey Johnson	Delete
Always	Mark Hale	Delete

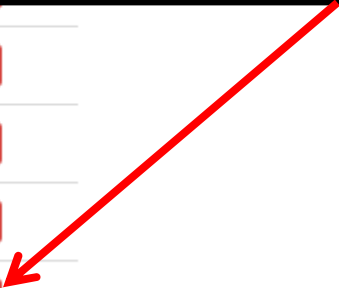


Details Members **Repertory** Entries

If you made a mistake:

- Refresh the web page  
*(it will re-sort alphabetically)*
- Click **Delete**

Title	Arranger(s)	Action
A Chocolate Sundae On A Saturday Night	Jeremey Johnson	Delete
Always	Mark Hale	Delete
Everybody Loves Somebody	Larry Triplett	Delete
Everyone's Wrong But Me	Kevin Keller	Delete
Hello Mary Lou (Goodbye Heart)	Tom Gentry	Delete
I'll Get By (As Long As I Have You)	Steve Armstrong	Delete



PLEASE NOTE: On the **Entries** tab, you may see previous contests that you have entered. Also – (if this is an *Invitational* contest) – your Session may already be listed. If so, simply click on that link to edit your entry.

**Barberscore**

GR Logout

Dashboard / GroupManager / Group / Entries

Heralds of Harmony

Details Members Repertory **Entries**

Entry	Status
<a href="#">Sunshine District Fall 2017 Convention Chorus Session</a>	Final

Create New Entry

Group Status: Active

**Edit Access is limited to:**

- Chapter President
- Chapter Secretary
- Chorus Director
- Chorus Associate or Assistant Director
- Chorus Manager

**IMPORTANT:** If you don't see this green button, it means you don't have edit access to your chorus.

**Click Create New Entry to enter a new contest**

# Heralds of Harmony

Details Members Repertory **Entries**

(New Entry)

Choose Session

Cancel

Save

**Note:** You can enter any session currently listed as Open (including sessions from other Districts/Divisions other than your home). If it shows "No Results Found" that means no sessions are currently opened.

Click the drop-down box to display the list of available "opened" contest sessions...

...find and select the contest you wish to enter

Choose Session

Square - Lodi, CA; April 14, 2018

Session: Ontario District Spring 2018 Convention Chorus Session; Maranatha Church - Belleville, ON; April 13, 2018

Session: Pioneer District Spring 2018 Convention Chorus Session; DeVos Center for Arts and Worship - Grand Rapids, Michigan; April 20, 2018

Session: Sunshine District Spring 2018 Convention Chorus Session; Orlando Airport Marriott - Orlando, Florida; March 9, 2018

Gr

## Heralds of Harmony

[Details](#)[Members](#)[Repertory](#)[Entries](#)

(New Entry)

Session: Sunshine District Spring 2018 Convention Chorus Session; Orlando Airport Marriott - Orlando, Florida; March 9, 2018 x ▾

**Click Save...**

**Note:** You can enter any session currently listed as Open (including sessions from other Districts/Divisions other than your home). If it shows "No Results Found" that means no sessions are currently opened.

## Heralds of Harmony

[Details](#)[Members](#)[Repertory](#)[Entries](#)

Heralds of Harmony; Sunshine District Spring 2018 Convention Chorus Session

Preferences

Director(s)

**...the Entries tab  
now shows the  
details of your  
contest entry info**

*Is your chorus interested in participating in a post-contest evaluation session?*

Heralds of Harmony; Sunshine District Spring 2018 Convention Chorus Session

Preferences

Looking for Evaluation-Only? [Click Here.](#)

*Scores can only be private if you choose not to compete in **any** contest!*

Skip Eval  **Include Eval**

Type in the name of your Director here

Make Scores Public  Keep Scores Private

*This is just an estimate for planning purposes*

Director(s)

Tony DeRosa, Clay Hine

Participants-On-Stage

95

Click the **Include** checkbox for any contests/awards for which your chorus is eligible

Contests Entered: 1

Include	Name	Description
<input type="checkbox"/>	Sunshine District Mixed Harmony Chorus Championship	Available to mixed harmony choruses (male & female). Chapter affiliation or membership status is not required, however membership in MBHA is strongly encouraged.
<input type="checkbox"/>	Sunshine District VLQ Championship	Sunshine District registered chapters not competing in the chorus contest may instead enter this contest. (Very Large Quartet: 5-11 members)
<input checked="" type="checkbox"/>	Sunshine District Chorus Championship	All Sunshine District registered chapter choruses are eligible to compete in this contest with the exception of last year's district champs.

Click on all the awards for which you wish to compete.

Active Members: 153

Song Repertory: 4

Click the **Show** button to display your song repertory

*If you are missing any songs, you can add them now or later. You can submit your contest entry now as long as you plan to return to update this later on.*

Additional Notes:

Enter any additio

Song Repertory: 4

**Title**

**Arranger(s)**

Hard Hearted Hannah

Clay Hine

If Ever I Would Leave You

Clay Hine

Marching Along With Time

David Wright

Time After Time

David Wright

*Make changes to your Repertory.*

Additional Notes:

Enter any additional notes/requests.

*You can also use this comment box to ask questions or provide other info to your DRCJ.*

Entry Status: New

Click **Submit Entry ...**

Group Status: Active

## Submit Entry

This will formally submit your entry into the contest.

**Note:** By entering this contest you are agreeing/certifying to the following:

- You agree to the public exhibition on one or more occasions of motion picture films or a television program or programs using live broadcasts, video tapes, or films, or a combination of two or more of these, which may be made of you and other quartets and/or groups during the contest. You agree that all revenues received by the Society, or any of its affiliates, for same may be retained by the Society or affiliate. You agree that the Society may record your portion of the contest for Society archives and Society use. Included in this agreement is permission to the Society to use available segments of your portion of the contest on recordings to be manufactured and sold by the Society.
- You certify that each member of the quartet or group (including director) holds, or shall hold, a convention registration for said contest.
- You certify that you have complied with copyright law in the acquisition, arranging, and learning of our contest songs/arrangements and will perform only legally cleared songs in the contest. You understand that ineligibility or disqualification will be a consequence for violation of this statement.
- You certify that you will perform songs listed in our song Repertory. Any song performed that does not exist in the Repertory before the performance may result in disqualification.

Cancel

Submit Entry

Read and certify,  
then click **Submit  
Entry** again.

Submit Entry

Delete Entry

Entry Status: New



# How Do We Enter for Score/Eval Only?

Heralds of Harmony

Details Members Repertory **Entries**

Heralds of Harmony; Sunshine District Spring 2018 Convention Chorus Session

Preferences

[Looking for Evaluation-Only? Click Here.](#)

The Barberscore system does not have an "Evaluation Only" award as in years past. If you wish to perform for 'Evaluation-Only', take the following steps on this entry form:

1. Click "Include Eval".
2. Click "Keep Scores Private"
3. Under "Contests Entered", be sure that all the awards are unchecked. The "Contests Entered" button should read zero.
4. Ensure your Repertory and Member lists are accurate.
5. Click "Submit" -- You're Done!

Skip Eval

Make Scores Public

Director(s)

Tony DeRosa, Clay Hine

Participants-On-Stage

95

Contests Entered: 0

**NOTE: To enter for "score/eval only" - Exclude all awards & click **Keep Scores Private****

**Contests Entered must be 0**



That's it!

*You & the other designated Chapter Leaders should receive a copy of the submission email that is sent to your District Representative for Contest & Judging (DRCJ) within a few minutes.*

*When your entry is approved by the DRCJ, everyone will receive a confirmation email.*

Please contact your DRCJ if you have any questions or concerns regarding your contest entry submission. If you have trouble logging in or accessing Barberscore please contact [customerservice@barbershop.org](mailto:customerservice@barbershop.org) or [800.876.7464](tel:800.876.7464)