Barberscore

Entering Your Chorus into a BHS Contest Session
First step – login to Barberscore!

The URL is:

https://www.barberscore.com/login

(For convenience, you should bookmark this URL for your browser)

Please watch the login video if you need assistance.
PLEASE NOTE:
You may see other modules, however they will likely be greyed out except for Memberships. This is the only module you will need to manage your quartet (to include handling your contest entry).

Click the Memberships icon
Click on the chorus name link you wish to manage.

PLEASE NOTE: Only the Chapter President, Secretary, or Treasurer have the permissions to change or to make new role assignments in the Member Center.

Edit Access is limited to:
- Chorus Director
- Chorus Associate or Assistant Director
- Chorus Manager

That's right – only these Chorus roles have edit access. Chapter officers are not authorized to manage chorus contest entries unless they have been added as a Chorus Manager.
From here, click the **Repertory** tab.
If all the charts you plan to sing in contest are listed already... move on and click the **Entries** tab...

...otherwise, now is a good time to add your charts

**PLEASE**... read this prior to adding any charts!
Add New Chart to Repertory

Please select a chart to add.

Type in a partial title or arranger name

- hello

Loading options...

Click the in the text box to begin typing...

...don’t type the entire title, just type in a key word – also, don’t press ENTER...
Scroll down to find and select your chart…

...a drop-down list of charts will be displayed

...then click Add Chart

PLEASE NOTE: You don’t have to add all your charts to enter the contest – you can come back to do this later!
The new chart is added.

If you made a mistake:
- Refresh the web page (it will enable the Delete button)
- Click Delete
For “open” contests, click Create New Entry to enter.
...find and select the session you wish to enter...
Click Create Entry...

...the Entries tab now shows the details of your contest entry info.
Type in the name of your Director here as you wish it to appear in the convention program.

We need this estimate for planning purposes.

Click this link to learn more... for example, if you’re competing in an actual contest and your chorus wants an evaluation afterwards, you select **Compete for Award(s) and Include Eval**

Click the **Include** check box for all contests or awards for which you are eligible.
Click the **Show** button to display your song repertory.

If you are missing any songs, you can add them now or later. You can still submit your contest entry now as long as you plan to return to update this later on.

You can use this comment box to ask questions or provide other info to your DRCJ.

This chorus had already submitted their entry – but as you see, you can return to edit your entry and click **Re-Submit Entry** if needed.

Click **Submit Entry**...
Read and certify, then click **Submit Entry** again.
How Do We Enter for Score/Eval Only?

NOTE: To enter for “score/eval only” - Exclude all awards & click Score/Eval Only

You will not appear on the OSS, but you will get scored.

You can opt in or out for evaluations as well.

Contests Entered must be 0
Please contact your DRCJ if you have any questions or concerns regarding your contest entry submission. If you have trouble logging in or accessing Barberscore, please contact customerservice@barbershop.org or 800.876.7464.